



Homefield Church of England Primary School

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Dear Parents and Carers,

13.7.20

To enable our Year 6 pupils to have some measure of celebration and a fond farewell to their primary years with their teachers and with one another, we have decided that on Tuesday 21st July to hold an open-air Leavers' Assembly. This will commence at 3:45pm once all other pupils have left our school premises and finish just before 5:00pm. It is with great sadness that we are not able to allow any other family members on to the site, as we normally would have been able to.

Firstly, we must ensure all those attending fully understand and adhere to the strict guidelines in this letter and at no point stray from them, which may put all those in attendance at risk and potentially stop proceedings.

The event will take place on our school field where the pupils will be placed into four separate bubbles of no more than nine children. Social distancing will be expected from all.

Through a text message, parents will receive a staggered time and gateway (either Homefield Avenue or Church Lane) to arrive and depart at. This will prevent too many people coming into contact with one another at the same time and enable more parking availability. Parents and pupils must ensure they adhere to social distancing offsite and arrive promptly at their allocated time. If parents can avoid driving to the school, this would also assist.

Upon arrival, a supervising staff member will ensure all pupils' hands are sanitized and then will escort the pupils to their allocated bubble zone, which will be signposted. Once in this bubble zone, they must remain inside it. In between each row and around the edge, there will be aisles to allow staff to access the bubbles; to allow people to access the toilets and to make presentations more easily managed, whilst still being able to socially distance.

We urge those arriving at school to ensure they have been to the toilet beforehand and stress that if a toilet is required, the four different bubbles will be allocated a separate toilet area to use. These are as follows:

Key Worker Bubble: Year 1 classroom toilets accessed using the Year 1 exit door.

Year 6 Bubble (those pupils who have been in since 15th June): Playground Toilets accessed using the playground exit door.

New Year 6 Bubble A: Boys' and Girls' Changing room toilets accessed through the Year 6 exit door.

New Year 6 Bubble B: Narrow Corridor toilets accessed through the Year 3 classroom exit door.

A staff member will be on hand from the bubbles to remind children and to ensure only one person is sent inside to the toilet at any one time. Please use the paper towels to dry hands and deposit used towels in the waste bins, after washing hands thoroughly for at least twenty seconds.



Staff will be wearing PPE during proceedings in the form of gloves and face shields, when in close proximity to children.

We are aware that the pupils have new hoodies organised by the parents. We wish for them all to wear these on the day. We also wish for them to bring a pen to write with and any refreshments for the child's own use and consumption only. There can be no sharing, however tempting. Whatever they bring, please ensure they take this all away with them, especially litter.

Many photographs of the presentations and the bubble activities will be taken by school staff and forwarded via email to parents after the celebration and/or put on our school Facebook page.

When departing, staff will escort each bubble at the designated time to leave through the same exit they arrived at in an orderly and socially distanced manner. Please ensure parents wait for staff off the premises to enable staff to guide the children out and to avoid any bottle-neck forming.

If the weather proves to be inclement, parents will all be notified as soon as possible that we have had to cancel the outdoor proceedings. However, fear not, because we intend to move the planned celebration to a virtual alternative. This will take place over Google Meet using all the pupils' Google email addresses. Should this occur, this will commence at 2:00pm on Wednesday 22nd July. This will allow school staff sufficient time to visit the home addresses of the award winners and hand these over to parents, who will present the trophies to their children at the appropriate moment during the online proceedings.

Please understand that this is not how we would have wished for our Year 6 pupils to say farewell to us, but we hope this compromise goes some way to acknowledge all their achievements and contributions to Homefield over the years and allows them the chance to get a well-deserved send-off together to their respective High Schools before September. We will endeavour to ensure the event is a memorable and successful one and have prepared an activity booklet based on their experiences of Homefield. If Government rulings allow larger gatherings in the future, we will be in touch to see if the BBQ and Rounders match can be re-organised. We will have to see.

Finally, we want to thank and praise all our Year 6 parents/carers, for all the efforts they have made supporting their children through our school. We wish to extend the warmest of sentiments to all of them for a relaxing Summer break. We also wish to say a fond "Aufwiedersehen" (until we see them again; it is not goodbye) to any families, who may not have any younger children coming through Homefield.

Yours sincerely,



Mr. Bradley Young
Headteacher

